

SCHOOL BOARD OF ALACHUA COUNTY, FLORIDA
RFP TABULATION POSTED: APRIL 7, 2023, AT 10:30 A.M. (EST)
RFP #: 23-24
RFP TITLE: FOOD AND SUPPLY PURCHASING SERVICES
RFP DATE AND TIME DUE: MARCH 22, 2023, AT 3:00 P.M. (EST)

1 = Unsatisfactory: 0% of Available Points
 2 = Below Minimum Standards: 25% of Available Points
 3 = Marginal: 50% of Available Points
 4 = Satisfactory: 75% of Available Points
 5 = Superior: 100% of Available Points

PEC = Proposal Evaluation Committee

#	Description	Points	HPS (GFS)		
			PEC	Score	Points
1	<u>Scope of Service and Project Approach</u> Basis of Evaluation: Tab 4	350	ME	4	262.50
			LW	4	262.50
			HT	5	350.00
			SG	5	350.00
			NH	4	262.50
2	<u>Qualifications & Experience/Past Performance</u> Basis of Evaluation: Tab 5	100	ME	4	75.00
			LW	4	75.00
			HT	5	100.00
			SG	5	100.00
			NH	4	75.00
3	<u>References</u> Basis of Evaluation: Tab 6	100	ME	5	100.00
			LW	5	100.00
			HT	5	100.00
			SG	5	100.00
			NH	5	100.00
4	<u>Potential Rebates, Discounts and Fees</u> Basis of Evaluation: Tab 7	50	ME	5	50.00
			LW	4	37.50
			HT	5	50.00
			SG	5	50.00
			NH	5	50.00
5	<u>Price Proposal</u> see methodology below ↓ Basis of Evaluation: Tab 8 Price proposals shall be evaluated as follows: low price earns full points; other prices are assigned a score relative to the low price as follows: (low price/price) x 400 points.	400		400.00	
		Total Points:	1000		

Number of Prospective Offerors Solicited: 30
 Number of Proposals Received: 3
 Number of "No Proposal" Received: 0

PEC	Rank	Total Points
ME		487.50
LW		475.00
HT		600.00
SG		500.00
NH		487.50
	Rank	Average
	1	910.00

Recommendation:

At the next scheduled meeting of the School Board of Alachua County, Florida, the Purchasing Department shall recommend that a contract for the provision of Food and Supply Purchasing Services be

awarded to HPS, the Offeror receiving the highest point score by the Proposal Evaluation Committee.

Tabulated By: LR Reviewed By: KM

Failure to file a protest within the time prescribed in F.S. 120.54(3) shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

RFP 23-24, FOOD AND SUPPLY PURCHASING SERVICES

		1		2
		J&J Snack Foods Corp	Bread Kneads LLC	HPS Gordon Food
	Digital Copy	✓	✓	✓
Tab 1	Executive Summary			
	Understanding & willingness to provide services			✓
Tab 2	RFP Contract Forms			
	Acknowledgement Form	✓	✓	✓
	Debarment Form	✓	✓	✓
	Jessica Lunsford Act Form	✓	✓	✓
	S/MBE Form	✓	✓	✓
	Insurance Certification Form	✓	✓	✓
	Addendum No. 1			✓
Tab 3	Minimum Eligibility Requirements			
	5 years experience as GPO or procuring agent to child nutrition non-profit educational systems	X	X	✓
	Have all applicable licenses, certifications, etc/provide copies	X	X	✓
	Financial Stability		X	✓
Tab 4	Scope of Service and Project Approach			
	Ordering system			✓
	HACCP Plan			✓
	Delivery process			✓
Tab 5	Qualifications and Experience			
	Company History			✓
Tab 6	References			
	3 References			✓

Tab 7	Potential Rebates, Discount and Fees			
	Potential savings; payment discounts; membership fees			✓
Tab 8	Cost Proposal			
	Bottom Line Fee and Price Sheet			✓
	NFBG Product Cost Spreadsheet (all products)			✓
	Proceed (Go/No Go)	No Go	No Go	Go

J&J Snack and Bread Kneads LLC were not evaluated any further